



# MOHAMMED ARHAM

“Associate Executive

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📍 UAE

## SUMMARY

Experienced Supervisor with over two year of expertise in effectively overseeing and coordinating warehouse cargo operations. Proficient in managing logistics and catering to customer needs, capable of thriving in a fast-paced, evolving environment with multiple, concurrent deadlines. Skilled at recognizing and meeting customer demands with precision

## EDUCATION

UNIVERSITY Of BHARATHIAR  
B.COM  
(2020-2023)

UNIVERSITY OF CALICUT B.A  
arabic  
(2017- 2020)

Professional Diploma in  
Hardware&Networking  
(2017)

## WORK EXPERIENCE

XPRESSBEES LOGISTICS SOLUTIONS:21-06-2021 TO  
15-08-2023

- Strategically planning Logistics, Warehousing, Transportation, and Customer Services.
- Liaising with the clients and coordinating with the staff to increase the pick-ups.
- Meticulously done all MIS and email communications.
- Hands-on identifying and reporting damaged shipments.
- Maintaining proper communication lines with clients and customers.
- Handling first mail and last mail.

## SKILLS & EXPERTISE

Proficient in Microsoft Excel and Microsoft Word.

Patient and good at stress management.

Highly dedicated to achieving goals .

Creative and innovative at executions.

Adaptable to all environments.

Great Communication Skills.

Effective Client Handling.

## ACHIEVEMENT

XPRESSBEES LOGISTICS SOLUTIONS:TOP  
PERFORMER award 2022-2023

## LANGUAGE

English

Hindi

Arabic

Malayalam